

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room

March 10, 2022

5:30 p.m.

Mission: The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Linda Bryant; Amelie Urbanczyk; Bernadette Devine, John Roe (ZOOM), Chris Ruggia, Ellen Ruggia, Jaime Escuder, Betsy Evans, Kathy Donnell, Ellen Ruggia, Executive Director Don Wetterauer. *Absent:* Mike Pallanez; Martin Sandate

The meeting was called to order by Linda Bryant at 5:30 p.m.

A. Changes to agenda-

B. Announcements - LB announced Jon Roe's resignation

C. Introduction of guests - Judy Bowers sat in as a potential future board member

D. Minutes - CR moved to approve, unanimously approved

E. Consent Agenda- Director's, Treasurer's, and Friends' reports - patio sale was discussed; agenda accepted unanimously

F. Ongoing Business

1. **Fish Fry report** - volunteers were outstanding, musicians were a draw, biggest FF the American Legion has ever hosted... \$4934.95 earned, after expenses, paid them \$3126 for food; DW says the AL were thrilled, they made a lot of money at the bar; and ran out of food; AL said they would love to do it again in the future for the library

2. Executive Committee report

1. Expectations Contract and Conflict of Interest forms - we need to have these forms signed annually, still waiting on a few board members to turn theirs in; LB will deliver these forms to the city and county reps to sign; ER suggests that these members may already have a conflict because they work for two of our funders; LB says they can sign with that in mind

2. Permian Basin GIVES - APL will participate on 5/17/22, Tuesday; we need to sign the agreement on 4/1/22; (Abell-Hanger); this is specific to the Permian Basin as opposed to Giving Tuesday which is nationwide; BE asks if we can specify the funds to go to the Capital Campaign, LB says yes; JE asks what it obligates us to do in order to participate, DW says we just advertise it with their logo; moved and unanimously approved to participate;

3. Building Committee report - DW (see New Business)

G. New business

1. Ysleta adult education funding - DW: \$48,805 to be given; there are lots of requirements, extensive reporting, but standard; money will be used to hire and train instructors, we can buy computers, books, supplies, providing services to the tri-county region, not working with other libraries, we would be an “independent contractor”; the program will also pay for the high school equivalency students (GED) to take the test; 4-5 year contract, will begin in April, then in July we begin another year in the program; (we will begin in the 4th year); CR asks if we can apply some of the funds to payroll for employees that work with the adult learners; the current program will go into this program, “instructors”, not “tutors”; we can provide all the materials for the students, which can be expensive; JB asked about childcare, can it be provided?, DW says that it can

2. FALP member list - CR passed out a list of names for the board members to look over and find a familiar name that a member may know well, with the idea that each of us find one or two folks that may be willing to give some time as a volunteer for events, etc.; CR explains that then we will think about what we know about them that may help to pair them with a certain task; CR asks that if we find someone on the list then approach them; JB asked about who to tell when she finds a volunteer, does she tell Don? Chris says not to put more on Don’s plate, tell Chris; Board looked over the flyers and bookmarks that ER made; CR suggested that we distribute BOGO free book coupon at visitors center; BE asked if there is access to make memorials/honorariums on the website; KD suggested that we give folks the idea of giving the gift of a donation to the library in their name for Christmas “Season’s Readings”; “Birthday Readings”; CR says that it’s a good idea to begin a campaign around the holidays;

3. FMH Foundation - CR - the Odessa arts director told CR about it; it is a family foundation, he has spoken with the board re: the library so we can apply; they are willing to do operating expenses; need to have a project to propose, b/c so often foundations give a progress report, CR suggests that we ask them to underwrite Mary Beth’s position because they like to fund things that are “out of the box”, for her annual salary; CR says they want long term relationships; not necessarily arts based; they are looking for community impact; will talk to Randy Hamm, Odessa arts director

4. Building report from DW— there in another contractor interested in making a bid, DW encouraged them to do so; thought there was an issue with the sprinkler system, that APL is required to have one and it would be a major expense, but our square footage isn’t big enough to mandate the system... DW says we don’t need to worry about; CR asks what the bid amounts are, but none have come in;

Next meeting announced: April 14, 2022, at 5:30

Meeting adjourned at 6:34 PM

Respectfully submitted,

Amelie Urbanczyk, secretary
2022 APL Board of Directors