

Alpine Public Library Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room-Zoom Virtual Meeting
February 11, 2021
5:30 p.m.

Mission: The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Linda Bryant; Gary Dill; Jon Roe; Jaime Escuder; Lee Smith; Amelie Urbanczyk; Kathy Donnell; Bernadette Devine; Betsy Evans; Mary-Elizabeth Thompson; Executive Director Don Wetterauer

Members absent: Cynthia Salas (excused); Mike Pallanez (unexcused); Maria Curry (unexcused)

- A. Meeting called to order by Linda Bryant at 5:29 p.m.
- B. Changes to agenda: addition of library cards to Old Business
- C. Introduction of guests and announcements: none

D. Consent Agenda

Brief discussion about revenue where JR explained how to view the Treasurers Report as percentage of progress to the final budget numbers; the negative numbers mean we are not making the progress for the month as desired, but it is all prorated. In the discussion, DW added that we did not qualify for a second PPP loan because the library cannot show a 25% decrease in revenue in the last year. Consent agenda was then approved unanimously.

E. Reports

1. Friends-Lee Smith

In addition to the Friends report, LS adds that the Friends decided on a fundraising event, called the "Un-masked Ball;" the Friends will hold a Membership Drive to reach the \$5,000 goal in the budget; they will request that members of the board recruit at least one new friend, but hopefully as many as possible, throughout the drive.

F. Old business

1. Library cards: The staff wants to offer new library cards-a regular library card and also a keychain option; no charge for these unless they are lost. The staff is creating design options for the cards that reflect the APL. LB shows options and suggests that we come by the circulation desk to see them in person and we are welcome to give our opinion; cards will be prenumbered and preprinted like a credit card. If someone already has a card, they can keep it

but could also upgrade. The cards will be bought and shipped in; card and keychain option will come together; BE suggests that we do this as a fundraiser and charge a bit for someone who is upgrading.

G. New business

1. Congratulations and thanks to Don-degree awarded

LB announces that DW finished his online Master of Library Science degree in December-congratulations to DW on his degree and efforts!

2. Committee assignments-Linda

a. Executive Committee is determined by default.

b. Finance Committee has traditionally been the EC with Treasurer as chair. LB would like someone else to agree to be on the Finance Committee; please let her know if you would be willing to serve.

c. Board Development Committee-JE is chair and includes AU, KD, and MET as members; responsible for going into the community and asking people to join board; also responsible for giving push to everyone else to promote the library. KD asks if new board members only come on in January. LB says the membership runs from January to December but anyone can start at any time. There was discussion of whether we currently need more board members. LB suggests we could use more diversity and if we run across someone who would be a valuable contributor, we should add them. JR suggests that we should always be opportunistic when looking for talent and should not be tied to dates. The Board Development Committee's obligation is to pursue and decide number of members but a maximum of 13 solicited members was suggested.

d. Income Generation Committee- LS as chair and includes BD, GD, CS, KD, and AU as members.

e. Building Committee- BE as chair and includes JR, MC, and MP as members; additionally, LB has asked Mary Beth Garrett and one of her National Honor Society volunteers to be on this committee. Mary Beth Garrett also recommended another younger person to be on this committee since much of the construction project is for the kids and tweens and we should ask for their input.

3. LB asks for all board members to attend an in-person meeting on Saturday, February 27 at 1:00 p.m. at the library. Food will be served and architectural drawings will be available to look at progress for the construction project; attendees will have a chance to talk with DW and Mary Beth Garrett about the plans.

4. Farmer's Market is each Saturday 9:00-12:00; JE reports that he is checking out more books every week.

5. LB asks about contact information for everyone; MET will confirm that the contact information in the handbook is current.

H. Next meeting date: March 11, 2021, at 5:30 p.m.

I. Adjournment at 6:00 p.m.

2021 Board of Directors:

Linda Bryant, President (2021)

Gary Dill, Vice President (2021)

Mary-Elizabeth Thompson, Secretary (2023)

Jon Roe, Treasurer (2023)

Lee Smith, Friends of APL Representative

Maria Curry, City of Alpine Representative

Mike Pallanez, Brewster Co. Representative

Bernadette Devine (2021)

Kathy Donnell (2023)

Jaime Escuder (2023)

Betsy Evans (2022)

Cynthia Salas (2023)

Amelie Urbanczyk (2022)