

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room
March 12, 2020 5:30 p.m.

Mission: The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Linda Bryant; Bernadette Devine; Kathy Donnell; Gary Dill; Betsy Evans; Alexandra Moldovan; Lee Smith; Mary-Elizabeth Thompson; Executive Director Don Wetterauer. Absent: Maria Curry (excused); Mike Pallanez (excused); Cynthia Salas (excused); Amelie Urbanczyk (excused). The meeting was called to order by Gary Dill at 5:29.

Before the meeting, Dr. Ekta Escovar addressed the board regarding COVID-19, affected areas nationally and in Texas, current responses at the local level, and suggestions for policies and procedures to minimize risk to regional residents.

- A. Changes to agenda
 - a. Under New business: Pandemic Policy and Procedures
- B. Introduction of guest Keila Vargas, prospective board member.
- C. It was moved (AM) and seconded (LB) that the minutes of the February meeting be approved. The motion carried unanimously.
- D. Reports
 - a. Finance Committee—the financial report was reviewed and discussed.
 - i. Non-personnel related expenses are up slightly because of fund-raiser expenses and shipping costs.
 - ii. Liquid assets are low, with enough money available to support the library for one month.
 - b. Friends
 - i. Re-Reads needs volunteers.
 - ii. Fund-raisers
 - 1. Dancing with Alpine’s Stars raised almost \$14,000. LS commended the volunteers who participated. Next year’s dance event will be February 27.
 - 2. The Friends Patio Sale is March 28 from 8 AM to 1 PM in the adult patio. Donations will be accepted at the library starting March.
 - iii. Outreach
 - 1. The Terrific Tuesday lunch for March has been cancelled.
 - c. Library

- i. Storage building update—Sheetrock is in and minisplit will be installed. Volunteers Alan Wallace and Mike Brown put in insulation and hung sheetrock. Electrical is also complete. A coat of primer will be applied. Then bookcases will be installed.
 - ii. Tile Painting—8 AM to noon. Kathleen Griffith will host. The tiles will be used for the Railroad Park Art Wall. She plans to do a tile for APL. Public is welcome.
 - iii. DW was to attend the Texas Library Association meeting in Houston, but it has been cancelled.
 - iv. Kids movie *Coco* March 28, 4 to 6 PM is scheduled, but may be cancelled.
 - v. All library programs have been suspended to reduce the risk of spreading COVID-19.
 - vi. The scheduled French concert has been postponed.
 - d. Campaign for Kids—Thanks to a second anonymous donor, the \$100,000 match has been met. An additional \$9,000 has been donated since the start of the matching campaign. The total raised is now \$640,000.
- E. Old business—No report not previously discussed
- F. New business
 - a. DW presented two documents addressing the COVID-19 threat: Alpine Public Library Pandemic Policy and Proposal for Operation under Infectious Disease Outbreak. It was moved (KD) and seconded (AM) that the documents be placed in the library's policies and procedures manual. The motion carried unanimously.
 - b. Fund-raising dinners scheduled for April 4 and Nerd Night have been postponed.
 - c. DW presented the SWOT analysis answers from six board members.
 - d. DW advised that the cost of leasing the copier is likely to go up. He is exploring options. It was moved (BD) and seconded (BE) that the budget be increased by \$1000 to cover the costs. The motion carried unanimously.

Meeting adjourned at 6:46.

Respectfully submitted,

Lee Smith for Amelie Urbanczyk, secretary
2020 APL Board of Directors