

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room
May 17, 2018
5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Kathy Donnell; Gary Dill; Maria Curry; Jon Roe; Lee Smith; Executive Director Don Wetterauer. Absent: Cynthia Salas [excused]; Kathy Bork [excused]; Amelie Urbanczyk [excused]; Mary-Elizabeth Thompson [excused]; Alejandra Villalobos-Meléndez; Mike Pallanez. The meeting was called to order by Kathy Donnell at 5:30 p.m.

- A. Changes to agenda—Move audit until their arrival after 6 p.m.
- B. It was moved and seconded that the minutes of the April 12, 2018, meeting and the electronic action taken April 18 be approved as distributed. The motion carried unanimously.
- C. Reports
 1. Executive Committee—No report.
 2. Board Development Committee—No report.
 3. Finance Committee—The April and May reports were circulated electronically. Some slight adjustments in report titles were noted.
 4. Friends
 - a. The Patio sale was successful, raising \$1,564.
 - b. The next issue of the Newsletter will be completed in June. There is still time for submissions.
 - c. Working on interns postings at SRSU; Cynthia and Mary-Elizabeth are working on this.
 - d. Staff appreciation picnic is Monday from 3 to 6.
 - e. Read-a-thon will be in August.
 5. Library
 - a. On May 9, three participants of our citizenship class became new U.S. citizens
 - b. Saturday Story Time will be May 19, 11-noon
 - c. John Lilly will be in concert at APL May 22 @ 7 pm
 - d. Travel Talk May 25 will be led by Roger Siglan
 - e. Art with Alex May 30 – 6-7:30PM
 - f. Karate Class – 30 students, Alpine, Marfa, Fort Davis, Fort Stockton
 - g. Kevin has resigned to provide focused care at home
 - h. Solicitations to individuals and foundations continue.
 - i. The parking lot is almost finished. The board expressed its appreciation to Mike Latta, the city, and the county for all of their work.
 6. Campaign for Kids

- a. We have applied for eight grants this year. Five have been rejected.
 - b. Three additional grant applications are anticipated.
 - c. We have a total of \$46K pledges to date; we have received a little more than \$11.5K.
- D. Old Business
1. Jon Roe provided the following recap of the decision to launch a capital campaign
 - January 7, 2017: Bork, Wetterauer, Bryant, Latta, Roe met to evaluate and discuss opportunities to improve APL.
 - Documents reviewed: Designing Space for Children and Teens in Libraries and Public Places, Texas Public Library Standards, Designing 21st Century Libraries, TSLAC Public Library Advisory Handbook, APL 2014 SWOT Analysis, Designing Libraries for Customers.
 - Midland Public Library had recently purchased and renovated a vacant “Big Box” furniture retailer’s building and implemented many of the ideas discussed in 2 or 3 of the documents above.
 - January 23, 2017 the committee visited MPL’s new library and were provided extensive tour, exposition and discussion by MPL Director and staff.
 - Subsequent discussions with full board developed the following objectives for APL improvement:
 - Rethinking space-use/process to optimize staff efficiency/proficiency
 - Larger more flexible spaces for teens, instruction, meetings, and activities
 - Living room” concept?
 - Enhanced computer, internet, technology resources and space
 - Denelle Wrightson, architect for MPL and about 250 libraries or library renovations in the US was working with Pecos on their library, and agreed to meet with us.
 - Subsequent meetings with DW, objectives reviews, evaluation of existing plant, discussions with board and board approvals led to DW development of Phase 1 Concept Plan, detailed Phase 1 cost estimate, and a set of architect’s plans ready to send out for bid to GCs. The Campaign for Kids was born.
 2. Don gave an update on the e-rate discount conversations.
 3. The board conducted extensive discussion of the internet access policy. Don has prepared a draft of the policy that will be edited and presented later for board approval at a later meeting.
 4. The staff appreciation picnic will be held on May 21, 3–6, at Linda Bryant’s home. It is sponsored by the Friends of the Library
- E. The Audit report was presented by Curt Patterson who led discussion of each of the documents provided. There are no reportable findings. Observations and suggestions were discussed with staff. Motion unanimously supported to accept the report.
- F. Next meeting date: August 9 at 5:30 p.m.
- G. Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Gary Dill, secretary
APL Board of Directors