

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room
August 9, 2018
5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Kathy Bork; Gary Dill; Kathy Donnell; Maria Curry; Lee Smith; Amelie Urbanczyk; Alejandra Villalobos-Meléndez; Executive Director Don Wetterauer. Absent: Cynthia Salas [excused]; Mary-Elizabeth Thompson [excused]; Jon Roe; Mike Pallanez. The meeting was called to order by Kathy Bork at 5:32 p.m.

- A. Changes to agenda—Add to New Business “mission statement” and “help with fund-raising”; request that the board approve partial funding for Linda Bryant to participate in training program.
- B. It was moved and seconded that the minutes of the May 17, 2018, meeting and the electronic action taken June 13 be approved as distributed. The motion carried unanimously.
- C. Reports
 1. Executive Committee—met to discuss data reports, mission statement, and strategic plan.
 2. Board Development Committee—Two potential board members will be approached within the next month. If conversations yield application(s), they will be presented for board consideration.
 3. Finance Committee—The June and July reports were circulated electronically. The reports reflect library operations accurately and will be submitted along with other monthly reports for annual audit.
 4. Friends
 - a. The Re-reads desk has been returned to its former location to accommodate wiring access better.
 - b. New t-shirts have arrived.
 - c. Front Street Bookstore will no longer sell used books. Their sizeable inventory of used books has been donated to Re-reads. Book marks will be developed that advertise the sale of new books at Front Street and used books at Re-reads.
 - d. Re-reads will also sell some books via Amazon.
 - e. Re-reads plans to sell pricier books via E-bay.
 - f. Considering the possibility of redesigning the re-reads work area so that two tutoring rooms can be created.
 - g. The deadline for the next issue of the Newsletter is Monday, August 13.
 - h. More volunteers are needed.
 - i. Read-a-thon is upcoming – sponsors are welcome.

5. Library
 - a. *Libraries Rock*, the 2018 summer reading program was well attended. About 60 kids attended.
 - b. Read-to-Swim very popular. We've given out 160 passes as of 8/1/2018.
 - c. The next Saturday Story Time will be on September 22 from 11 to noon
 - d. Summer Science Camp finished August 8. Planning for the 2019 SSC is already under way.
 - e. Personnel changes: Rebecca starts full time at Montessori August 20. She'll continue to work Wed evenings and Saturdays. Nicole will be able to add to her work schedule to accommodate the change. We may be able to get 2 more work-study from SRSU.
 - f. Don gave a library update to the Kiwanis Club 8/1/2018.
 - g. Two Spanish classes starting: beginners and intermediate. Classes already full.
 - h. One more concert. Sarah McQuaid will be here September 26.
 - i. Two authors will be visiting – Carl Williams and Ben English.
 - j. Ashlee Castro, a science teacher with Alpine ISD is assisting in planning for future programs.
 - k. Received a check to offset our increased internet costs.
6. Campaign for Kids
 - a. We have submitted 11 proposals this year for a total of \$355,000. We have received two negative responses.
 - b. We received a total of \$4700 in gifts and pledges over the summer.
- D. Old Business
 1. Jon Roe and Alejandra Villalobos-MeléndeZ will work on developing an Action Plan for presentation after the conclusion of the current calendar year
 2. Alejandra will develop a draft of a synthesis drawn from the APL Annual Statistical report. After review by the board, this can be developed into a document that can be share with the wider constituency. The library is doing a wonderful job and the shared report will reflect that message.
- E. New Business
 1. The library's mission statement is in need of review and updating. Bork, Wetterauer, Villalobos-MeléndeZ, Urbanczyk, and Smith will work together on a proposal for board consideration.
 2. Assistance is needed to approach local businesses for support.
 3. The board voted unanimously to provide the registration fee of \$750 for Linda Bryant to participate in the non-profit executive leadership certification program.
- F. Next meeting date: September 13 at 5:30 p.m.
- G. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Gary Dill, secretary
APL Board of Directors