

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room
February 8, 2018
5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members Present: Kathy Bork; Maria Curry; Gary Dill; Kathy Donnell; Alejandra Villalobos-Meléndez; Jon Roe; Lee Smith; Mary-Elizabeth Thompson; Amelie Urbanczyk; Executive Director Don Wetterauer. Absent: Mike Latta [excused]; Mike Pallanez; Cynthia Salas [excused]. The meeting was called to order by Kathy Bork at 5:30 p.m.

- A. Changes to Agenda—none
- B. The Minutes of the January 11, 2018, meeting were approved [Motion by Donnell/second Urbanczyk /carried unanimously].
- C. Reports
 1. Executive Committee—No report.
 2. Board Development Committee—An orientation was conducted for new board members Maria Curry and Alejandra Villalobos-Meléndez. Orientation for Mary-Elizabeth Thompson will be conducted February 9.
 3. Friends— The Re-reads inventory will be completed in mid-February enabling patrons to go on the internet and see what resources are available for purchase. Frequent buyer cards will be available for patrons in March. Volunteers are needed for the Re-reads front desk. On May 21, a staff appreciation picnic will be held at Linda Bryant’s home. Board members are encouraged to submit material for the quarterly newsletter – deadline for the next issue is February 13.
 4. Library
 - a. The library now has two new employees – Elle and Kevin.
 - b. Hungrytown will be in concert on February 23 at 7 pm.
 - c. On Sunday afternoon, March 4, Swedish folksinger Sofia Talvik will be in concert.
 - d. E-rate program assists APL in paying for phone and internet service. Don is attempting to upgrade service to 100 mega-bits to increase band-width and speed.
 - e. The next S.T.E.A.M. family night is February 21 from 6:30 – 7:30 pm
 - f. The next Saturday Story Time is February 10 from 11 a.m. – noon.
 - g. Art with Alex will be on February 28 from 6 – 7:30 pm.
 - h. February 7 was the last teen zone until the summer.
 - i. Wednesday hours will conclude at 8 p.m. reflecting little demand after 8.
 - j. The Brick Campaign will conclude at the end of May. 100 bricks are still needed.
 - k. One of the air handlers is malfunctioning. That will be addressed soon.

5. Finance Committee—The financial report [attached] was distributed to the board via email, prior to the meeting. Alejandra Villalobos-Meléndez reviewed the material and explained some minor modifications to the reporting format.
6. Campaign for Kids
 - a. Updated list of current donors and pledges – the list was distributed and the board was encouraged to review and identify others who might consider being a donor.
 - b. Parking Lot progress – the county will be working on the parking lot, compacting and processing surface material. Library patrons are encouraged to park in the unfinished lot – this helps with packing the sub-surface materials.
 - c. Fundraiser Contest – Through the APL Facebook page, an offer [Feb. 15 – March 15] is being made for rewarding creative suggestions for new fundraiser ideas.
- D. Old Business
 1. Ken Durham will be assisting us in updating our Strategic Plan efforts. The current Campaign for Kids materialized from the strategic planning process.
 2. Board Self-assessment – completed forms are encouraged.
- E. New Business
 1. Committee assignments - Kathy Bork circulated board committee assignments and invited adjustments.
 2. 2018 Board Meeting time – the APL board will continue to meet on the second Thursday of each month at 5:30 p.m.
- F. Next Meeting Date: **March 8, 2018**, at 5:30 p.m.
- G. Meeting adjourned at 6:08 p.m. [Motion by Roe/second Donnell/carried unanimously]

Respectfully submitted,

Gary Dill, Secretary
APL Board of Directors