

Alpine Public Library, Board of Directors Meeting Minutes
AEP Foundation Multipurpose Room
September 14, 2017
5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members Present: Kathy Bork; Linda Bryant; Gary Dill; Kathy Donnell; Mike Latta; Pat McCall; Jon Roe; Cynthia Salas; Amelie Urbanczyk. Absent: Mike Pallanez

- A. The meeting was called to order by Kathy Bork at 5:30 p.m.
- B. Changes to Agenda and Approval of Consent Agenda
Curb bid moved to follow Kickoff Party report. Added were two resignations from the board. The Agenda changes were approved [Motion by Salas/second McCall/carried unanimously].
- C. Report concerning Capital Campaign Kickoff Party, October 30.
The Library will hold a “WonderFALL Carnival” on October 30 at 5 p.m. as the kickoff event for the capital campaign. Special invitations will be prepared for those who have pledged to the campaign. It is hoped that both children’s and adults’ costume contests will be conducted. A variety of games and activities are planned throughout the library. Volunteers are expected from AHS and SRSU. All board members are urged to participate and help with set-up, break-down, and clean-up.
- D. Curb Bid
Two bids received. Motion made, seconded and passed unanimously, to award the bid to Jacob Vega for \$9,700 and to authorize Mike Latta to spend up to an additional \$1,000 contingency for any unexpected additional expenses on the project that may be encountered.
- E. Luc Novovitch is leaving the board immediately and cited personal reasons in his resignation letter. His resignation was accepted with thanks from the board. Also, Linda Bryant has indicated that she will resign from the board at the end of this calendar year. Her resignation was accepted with thanks from the board.
- F. The Minutes of the August 10, 2017, meeting were approved [Motion by Bryant/second McCall/carried unanimously].
- G. Reports
 1. Executive Committee – no report.
 2. Board Development Committee – The committee will meet soon to consider possible candidates for board membership.
 3. Finance Committee – The financial report [attached] was distributed to the board via email, prior to the meeting. Highlights were noted by Jon Roe.
 4. Friends – The library will participate with the Alpine Food Pantry in a joint fund raiser – a “ColorFall run”. The Run is scheduled for Saturday, October 14. Several volunteers will

be needed. As the need for volunteer help becomes clearer, the board will be urged to help out. Deadline for the next newsletter is November 11.

5. Library –

- a. The readathon continues well.
- b. A loan and/or grant could be received from a USDA program if the library board decides to pursue the possibility. Mike Latta and Don Wetterauer are in conversation with the appropriate personnel.
- c. Denelle Wrightson will meet on September 26 to provide final input to prepare the Builder's set of plans that will be used in soliciting bids.
- d. We will add an appropriate rider to our insurance policy to provide a fidelity bond for the book keeper.
- e. Teddy bear sleep over was a big success.
- f. An ESL instructor is needed.

6. Income Generating Committee

- a. End-of-year matches.

At present, an anonymous \$5,000 end-of-year match grant for operating funds will be received. Other matching gifts would be welcomed.

- b. It is suggested that a contest be held to solicit ideas for future fund-raisers. Motion made, seconded [Salas/Latta], and passed unanimously to authorize a \$100 prize for such a contest to be held sometime in 2018.

- c. A miniature golf fund-raiser was held at the Schertz, TX, library. It was quite successful. The vendor is interested in doing a similar event here. Staff will explore the possibility of doing it here in May, 2018.

- d. Hump Day Lunch, Mountain Country Christmas, patio sales in 2018 – will be discussed in November.

H. Old Business

1. Strategic Plan – Jon Roe reviewed the work of the Strategic Planning Committee. The conversations with the architect reflects these deliberations. The former strategic plan will need to be updated appropriately and will be presented in March, 2018.
2. Capital Campaign – it is suggested that the name of the campaign be changed to Campaign for Kids.

I. Next Meeting Date: **October 12, 2017**, at 5:30 p.m.

J. Meeting adjourned at 7:00 pm. [Motion by McCall/second Bryant/carried unanimously]

Respectfully submitted,

Gary Dill, Secretary
APL Board of Directors