

Alpine Public Library, Board of Directors Meeting Minutes

AEP Foundation Multipurpose Room

April 13, 2017

5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members Present: Kathy Bork; Gary Dill; Kathy Donnell; Mike Latta; Pat McCall; Luc Novovitch; Jon Roe; Amelie Urbanczyk. Absent: Cynthia Salas [excused]; Linda Bryant [excused]; Mike Pallanez

A. Meeting was called to order by Kathy Bork, at 5:28 p.m.

B. Introduction of Guests and Primary Matters

Mrs. Beatrice Cole, her daughter Madison, Dr. Ekta Escovar, and her son Rahi were introduced and engaged in conversation about their involvement in APL library programming, particularly with Toddler Time. The programming is very helpful, nurturing, and most beneficial for the children and parents involved. Mary Beth's excellent leadership is particularly appreciated.

C. Changes to the Agenda - none

D. Approval of Consent Agenda

The Minutes of the March 2, 2017, meeting were approved [Motion by Donnell/second Roe/carried unanimously]

E. Reports

1. Executive Committee – the executive committee met to consider clarification or adjustment of the investment policy. John Roe will address this later in the agenda.

2. Board Development Committee – neither of the potential board members that have been contacted are able to commit the time necessary. Other possible candidates may be approached.

3. Finance Committee –

a. The attached benchmarking data comparing APL to libraries in communities of similar population was distributed via email. The data can be particularly useful when telling the story of how APL utilizes resources and effectively serves our constituency.

b. The financial report [attached] was distributed to the board via email, prior to the meeting. Highlights were noted by Jon Roe and compared to the previous three years financial data.

4. Income Generating Committee – no report.

5. Friends – the Spelling Bee generated \$4300 [net] this year. This compares to proceeds from last year [\$4600] and the previous year [\$4800].

6. Library –

a. Re-reads continues to produce significant income, but not as much as in

previous years. If this trend continues into the future, the space use may need to be reconsidered in light of the library's programming needs.

b. The Library now has an endowment managed by Edward Jones. Donations are welcome.

c. The board designated reserve account is now established.

d. March 12 was the first Family Night. Other similar events will be scheduled.

e. On April 23 will be the first Lincoln Center screening, a recording of the Danish String Quartet

f. On April 26 will be a sewing workshop.

g. On April 27, some SRSU students will host a photography workshop at APL.

h. On April 28, the Travel Talk will feature Jim Glendinning talking about 50 years of travel. A reception for Jim will follow the presentation.

i. On June 2, the Swifts will be here to kick off the 70th birthday of APL.

j. On June 7, hump-day lunch will be a special APL birthday bash featuring brisket on the menu.

k. On June 3, the Texas Master Naturalists will host a first-aid/CPR workshop.

l. The auditors will attend and present the annual report the next board meeting [May 18].

m. There will be no Hump-Day lunch in May.

F. Old Business

1. The Executive Committee suggests a clarification to the endowment fund investment policy that the distribution specified to balance the fund will apply after the funds total at least \$50,000.
2. Jon Roe reported on the ongoing Strategic Planning conversation about how APL planning will address needs for flexible spaces, living room type spaces, improved connections to outdoor spaces, children's spaces, youth spaces, and restroom facilities. Preliminary conceptual drawings, costs, and thoughts about possible phases were discussed.

G. New Business

1. The board discussed and expressed appreciation for the very well written document by Linda Bryant, "What a public library is and does".
2. The board also discussed APL's nonprofit status and public perception.

H. Next Meeting Date: **May 18, 2017**, at 5:30 p.m.

I. Meeting adjourned at 6:40 pm.

Respectfully submitted,

Gary Dill, Secretary
APL Board of Directors