

Alpine Public Library Board of Directors Meeting Minutes

AEP Foundation Multipurpose Room

March 2, 2017

5:30 p.m.

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members present: Kathy Bork; Kathy Donnell; Mike Latta; Pat McCall; Luc Novovitch; Jon Roe; Cynthia Salas; Amelie Urbanczyk. Excused: Linda Bryant; Gary Dill; Mike Pallanez. Guest: Rosemary Briseño

- A. Meeting was called to order by Kathy Bork at 5:30 p.m.
- B. Introduction of guests and announcements:
Rosemary Briseño, a potential board member, was introduced.
- C. Approval of Consent Agenda
It was moved and seconded that the minutes of the February 9, 2017, meeting be approved as distributed. The motion carried unanimously
- D. Reports
 1. Executive Committee – no report
 2. Board Development Committee – Rosemary Briseño is being vetted as a new board member.
 3. Finance Committee – Jon distributed the financial report [attached] to the board via e-mail prior to the meeting and noted highlights.
 4. Income-Generating Committee –The board was informed about ongoing efforts to solicit financial support, including meetings with Rick Stevens and with Rick Smith.
 5. Friends – Kathy Donnell reminded the board about Hump Day Lunch on March 8. The Friends will assist local family practice and obstetric physicians who participate in the Reach Out and Read Program by providing a brochure in English and Spanish that will go home from the hospital with new parents and babies.
 6. Library –
 - a. The Heart for Alpine 5K and Half Marathon Run on April 1, sponsored by Big Hill Crossfit and First Baptist Church, will benefit the library and two other local nonprofits. We are asked to provide volunteers at the water stations.
 - b. There will be a Tinker CAD and 3D-printing workshop on March 29, a shrinky dink party on April 12, and a summer reading kickoff pancake supper on May 24.
 - c. Don has submitted a proposal to the Rea Charitable Trust for \$300,000. He met with Trust representatives and feels we will receive a grant of some size.

- d. Don attended a Tocker Foundation workshop and spoke with representatives about our potential funding needs.
- e. Don shared ILL statistics from the state library that show that the trend toward fewer volumes in libraries and provision of more services like ILL is growing.

E. Old Business

1. APL Improvement Plan [precursor to Strategic Planning] – Jon shared results of the committee’s meeting with Denelle Wrightson, a very experienced architect specializing in designing libraries. It was moved and seconded that we hire Ms. Wrightson at a rate not to exceed \$15,000, to design concept plans for a proposed 5,000–square foot expansion. The motion passed unanimously. It was emphasized that this is simply the first step in a possible building campaign and that such drawings will be helpful in all fund-raising efforts.
 2. Energy Transfer Partners Ad Hoc Committee – Gary has spoken with Rick Smith, who has asked for a breakdown of costs for the new parking lot and the reworking of the children’s patio. That has been prepared and will be shared with Mr. Smith.
 3. The board was updated on Spelling Bee planning and asked to be ready to volunteer before and during the event.
 4. Employee Handbook and APL Policies and Procedures Handbook revisions were discussed. The handbooks will be revised to reflect board members’ suggestions.
- F. Next meeting date: April 13, 2017, at 5:30 p.m.
- G. Meeting adjourned at 7:23 pm.

Respectfully submitted,

Gary Dill, Secretary
APL Board of Directors