

Alpine Public Library Board of Directors
Minutes
December 13, 2012
AEP Foundation Room

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Present: Chris Ruggia, Ken Durham, Tom Dickinson, Paige Delaney, Mary Jane Morgan, Chuck Newcomer, Julian Gonzales, Anne Calaway recording

Expected Absences: Anna Kreger

Unexpected Absences: Val Beard

Guests: Sande Pedro, Connie Springfield, Ray Santo, Danielle Gallo, Julie Balovich, Joe Goldman, Avinash Rangra, Angie Hernandez

I. Call to Order

Chris called the meeting to order at 6:00 PM

II. Introduction of Guests

Guests present included Perla Bermudez and Margaret Mathews.

Changes to the agenda

Chris added discussion of upcoming Strategic Plan Review under old business.

III. Approval of Consent Agenda

a. Minutes of November 8, 2012, BOD meeting

Motion to accept minutes as distributed

IV. Reports

Finance Committee

Ken presented the 2013 budget. Motion was made and carried to approve the 2013 budget as presented. Ken emphasized that the latest budget has a lower planned surplus from the 2013 operations than earlier versions. The approved budget shows APL well on the way to building the \$22K reserve called for by our financial policy.

The key determinate is that as of the end of 2 weeks ago we showed a surplus (aka net

income) of \$36,000. Since then we have received \$25K from the Potts Sibley Foundation matching grant, putting the surplus of \$60K. There are anticipated expenses to closing out the year. Paige has been in contact with our auditor to start our audit, as we are all anxious to close these books and confirm our financial position.

Paige then reviewed the specific changes she made to the budget.

Executive Committee

Chris reported that the Shirley Rooney portrait by D. Allyson would be given to the Marathon library branch as an unrestricted gift from APL.

Board Development

Anne reported that a board in-service would be scheduled for either the end of February or early March for Board training.

Physical Plant

Tommy Mangrem reported on the completion of the acoustical tiles and improvements throughout the Library. Rock and landscaping continues on the exterior.

Marathon Public Library

Ken reported that we are making slow but steady progress toward establishing Marathon as a totally independently operated and supported library. The Marathon group is currently scheduled to meet and vote on an acting Board of Directors. The group is currently searching for a new director and are advertising in local newspapers, planning to continue library operations on an amended schedule utilizing volunteers, and has received the contact information for C-Bar to start the process of filing for certificate of formation and our fiscal sponsorship agreement. Paige has generated a list of needed tactical actions to address throughout January. Additionally, Anne has agreed to be the APL board's representative on the MPL board.

Friends of APL

Diane reported excellent sales from Re-Reads. The Friends continue with their success and support of all things APL. A Christmas Cookie Swap was enjoyed by all. The Silent & Live Auctions generated a whopping \$23K, up from \$17K the previous year.

General Library

Paige reported circulation is up 15 % from prior year. She reported she is collecting all volunteer hours and encouraged board members to turn in all hours to her. She reported that a contract with a collection agency from over-due books had generated more than double the fees collected prior to using the agency.

v. Old Business

Mary Jane Morgan raised the question as to what to do with the designated Capital Campaign

fund balance. Balance of the Capital Campaign funds is in excess of \$20K. Discussion followed. Consensus of the board was to table any decision as to the remaining Capital Campaign funds until the results of the audit are in.

VI. New Business

Mary Jane submitted the following list of nominations for 2013 officers:

President- Ken Durham

Vice President- Anne Calaway

Secretary- Anna Kreger

Treasurer- Chuck Newcomer

The Board members voted to extend an invitation to Perla Bermudez and Margaret Mathews to join the APL BOD.

Announcements

Chris and Mary Jane were recognized for their many years of Board service.

The next meeting is set for the AEP Multipurpose Room on January 10, 2013

Meeting Adjourned.

Respectfully Submitted,
Anne Calaway