

Alpine Public Library, Board of Directors Meeting Minutes

December 8, 2016

5:30 p.m.

**Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.**

**Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.**

Members Present: Don Wetterauer, Kathy Donnell, Kathy Bork, Pat McCall, Mike Latta, Luc Novovitch, Gary Dill, Cynthia Salas, and Linda Bryant. Glendinning, Zamora and Roe excused.

- a. Meeting was called to order by Linda Bryant, at 5:30 p.m.
- b. Introduction of Guests and announcements: Amelie Urbanczyk was introduced as a guest and potential Board Member. Strategic Plan was added to the agenda as Item B Motion Donnell, second Dill to add to agenda. Motion carried.
- c. Approval of Consent Agenda
  - a. Motion, Dill, second, Salas, to approve the minutes. Motion to approve carried.
- d. Reports
  - a. Executive Committee: The Executive Committee met to evaluate the Executive Director.
  - b. Board Development Committee: K. Bork reported on the candidates for the two upcoming board vacancies. Luc Novovitch and Amelie Urbanczyk have been presented as prospective members. It is not known yet who will be our new County Representative.
  - c. Finance Committee: The Finance report was sent to all Board Members prior to the meeting and reviewed by the group. A copy is attached to the minutes.
  - d. Income Generating Committee: Art Walk was again very successful this year. Our expenses were \$1,330 and income about \$16,000. There are still some items to be picked up. Mountain Country Christmas income was \$922 and Center for Big Bend Studies was \$1,081. All in all a successful last quarter. While not strictly a money-making project, Hump Day Lunch will be continued until March and reevaluated at that time.
  - e. Friends: Met briefly before the Board Meeting to discuss staff bonuses. The Executive Director recommends amount and the President of the Friends gives out the checks.
  - f. Library: - Computer classes continue to be popular.
    - We have once again had a donor offer a \$10,000 match for income received thru the end of the year.
    - A SWOT (Strength/Weaknesses/Opportunities/Threats) worksheet was shared with the Board. Don would like it filled out and returned to him before Christmas if possible.
    - FLSA laws are changing on overtime pay. They have raised the exempt salary from \$22,000 to \$47,000. Don is researching and will report back on impact to APL at the next Board Meeting.

- e. Old Business:
  - a. Budget: Was reviewed and discussed. A 4% increase for staff across the Board was added. Motion Dill, second, Latta to approve the budget as amended. Motion passed.
  - b. Art Walk: This was discussed under Income Generating Committee.
  - c. Mountain Country Christmas: This was discussed under Income Generating Committee. All agree the new venue was successful and only one volunteer did not show up.
  - d. Report from Ad Hoc Committee: This committee has contacted some of the principals involved and will continue to pursue a face-to-face meeting.
- f. New Business:
  - a. Nominating Committee: The Nominating Committee presented the following slate of officers for 2017: President, Kathy Bork; Vice President, Linda Bryant; Secretary, Gary Dill; Treasurer, Jon Roe. President Bryant asked for nominations from the floor. None were forthcoming. Motion, Salas, second, McCall, to accept the slate of officers as presented. Motion carried. Congratulations to our new officers.
  - b. Strategic Plan. The Strategic Plan for APL is out of date. President-elect Bork would like to prepare a new strategic plan in January. The following persons volunteered to serve on a committee to do this: M. Latta, J. Roe, K. Bork, L. Bryant, D. Wetterauer, and E. Zimmer will be asked to also serve. Committee will meet in early January to complete the Strategic Plan.
  - c. Voting on new board members will be done via email.
- g. Adjournment: Motion, Salas, second, Donnell to adjourn. Motion carried.

Respectfully submitted,

Pat McCall, Secretary  
APL Board of Directors