

**Alpine Public Library Board of Directors**

**Thursday, June 12, 2014**

**6:00 PM**

**AEP Foundation Multipurpose Room**

*Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.*

*Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.*

Members Present: Linda Bryant, Tom Mangrem, Julian Gonzales, Paige Delaney, Perla Bermudez, Jim Glendinning, Filemon Zamora

Members Absent: Margaret Mathews, Chuck Newcomer, John Roe, Ginger Turner

I. CALL TO ORDER-

II. INTRODUCTION OF GUESTS AND ANNOUNCEMENTS: None

III. CHANGES TO THE AGENDA: None

IV. APPROVAL OF MINUTES

Add Julian to the list of members present on last month's minutes.

Minutes of May 8, 2014 BOD Meeting approved with above change.

Friends did not meet in June. Next meeting will be July 8 and minutes for May will be presented for approval.

V. REPORTS

A. FINANCE COMMITTEE

**MAY 2014 FINANCIAL REPORT**

- Friends Memberships: Stacy Cole has been individually writing to previous members of the Friends and memberships are rolling in. They are currently ahead of budget.
- Individual & Small Business Contributions: \$25,000 a little low due to two unrestricted grants we received. \$5,000 from Kelleher Foundation and \$5,000 from the Gage Foundation. The \$25,000 is actually about \$10,000 higher.
- Pilot Club: considering a \$1,500 donation that will be voted on 6/25/14.
- Interlibrary Loans: The state library has approved a \$2.00 reimbursement for inter-library loans. If we loan more than we borrowed we get back \$5.00; it is unlikely we will get to this due to our location. This will help offset our postage on inter-library loans.
- Special Events: Another ten bricks were ordered this past week. Martha Latta, head of landscaping committee, is going to send a drawing recommending where to place the bricks (along the back sidewalk).
- Author Event this past Friday brought in over \$1,000. The author donated 25 of

her books that we then sold.

- Workers Comp: A bill has been received and is right on budget.
- Acct 8010 (Program Supplies): Value running high based on how they're being booked.
- Maintenance Agreement for copy machine is being cancelled. We were paying \$33/month. It was sold to us 2 years ago as a demo machine and has lots of maintenance issues.
- Impact Grant: Scheduled to be approved by the state library. Deals with e-books.
- E-rate Program: Prorated refund for telephones has not get come through
- Computer hardware: Expecting \$1,500 in equipment that will be covered by the state library as part of Edge Assessment, informal IT assessment for libraries. This is a reimbursable grant.
- Credit Card Fees: Going up from \$4.00/month to \$10.00/month.
- Audit: Deadline is July. Depreciation schedule we voted on was approved.
- County Budget Report: Requesting \$42,000; same as last year.

#### B. FUNDRAISING EVENTS COMMITTEES

**Pampered Chef Online Show**-Made \$40.00

**Pampered Chef: Scheduled for Friday, July 20 @ 6:30**

- The library will receive 15% of sales. Orders will be taken until June 27.
- Flyers have been distributed and a fan page on Facebook was set up.
- Several links have been set up for online ordering that will link APL to pampered chef online orders.
- Orders will also be taken at the party
- Packets were distributed with catalogs and order forms for board members to also sell to 3-5 individuals each.
- There is also a pot that people can purchase a square for \$3.00. The pot is for \$150 of free merchandise.

**Kickball Tournament: Scheduled for Saturday, July 26**

- Concession Stand will be open: hot dogs, Frito pies, nachos
- Co-ed

**Fill a Bag Sale: Friday June 20 and Saturday June 21**

- 2 dozen cookies are requested from board members

**Rare & Unusual Book Sale:** waiting to link to the library web page

**Plant Signs:** Trish Donated and are already selling

**Hump Day Lunch: Wednesday June 25<sup>th</sup>**

- Ben E. Keith is giving us a discount on food
- Flyers were handed out to the board to distribute around town
- There will be no hump day lunch in July

**Gift Basket Raffle in August**

- Asked that each board member solicit a few donations for random item gift basket

**Hump Day Lunch-September;** Giant Baked Potatoes

**Books in Bloom**: Next January. Native Plant Society will sponsor. Author event on wild flowers

C. DONOR SUBCOMMITTEE

Letter was sent by email in April to faculty/staff of SRSU. A follow up will be done again in August  
Ginger did send out a letter. It is assumed that the Gage and Kelleher donations may have come as a result of the letter.

D. FOUNDATION APPEALS

Application to Able Hanger Foundation (Midland) was submitted on time. Decision will be made June 27<sup>th</sup> when the trustees meet.

E. PHYSICAL PLANT

Texas Architectural Standards/ADA-inspection was held almost 1 yr ago. Paige and volunteers have been indoor corrections (sinks, bathrooms). The new sidewalk and handrails were done to provide access to the building from the street. ADA parking issue resolved. Deadline was May 27<sup>th</sup>.

A/C Fence: A wood picket fence is being constructed to go around the A/C unity. High school students have been by to dig holes for the fence posts. We have the \$800 for materials that was raised by Martha Latta through donations. Now waiting for the new school year to start for high school students to finish the project. Julian offered to see if the City could help finish the job.

Highland Water Conservation District- Holding 2 workshops in Sep on water catchment techniques, specifically for water runoff off the streets and into green spaces. Will Juett is the contact person and will be working with Martha Latta. When funds are raised, they will then present us with a plan. Plants and rocks will also be provided.

F. FRIENDS-on summer break

Re-reads 10<sup>th</sup> Anniversary: Fill a Bag Sale on June 20-21

H. GENERAL LIBRARY NEWS

Travel Talks: speakers booked through next January

VI. OLD BUSINESS

Parking Lot -no changes from last month; the City uses templates  
Speed Bumps - no changes from last month

VII. NEW BUSINESS

Soccer League Sponsorship-\$250 to sponsor a team

BOD voted to investigate and follow through on sponsorship of a team

Artwalk Sponsorship-received letter in the mail requesting sponsors; BOD in the past have declined; dinner was done in place of sponsorship last year. BOD voted to not provide sponsorship.

VIII. SET NEXT MEETING

Thursday, July 10 @ 6:00

IX. ADJOURNMENT