

Alpine Public Library, Board of Directors Meeting Minutes

Thursday, April 9, 2015

6:00 p.m.

AEP Foundation Multipurpose Room

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members Present: Paige Delaney, Linda Bryant, Filemon Zamora, Kathy Donnell, Tom Mangrem, Jon Roe, Jim Glendenning, Margaret Matthews, Julian Gonzales, and Pat McCall

- I. Meeting was called to order by Linda Bryant, President, at 6:00 p.m.
- II. There were no guests present
- III. There was an item added to the agenda, Policy Question.
- IV. Approval of Consent Agenda
 - a. Motion, Kathy Donnell, second Jon Roe to approve minutes of the March 12, 2015 meeting. Motion passed.
- V. Reports
 - a. Executive Committee: Linda Bryant reported that the Executive Committee has selected Margaret Matthews to serve as Vice President. Motion Kathy Donnell, Second, Filemon Zamora to approve the selection of Margaret Matthews for the position of Vice President of the APL Board of Directors. Motion carried. Welcome Margaret. There will be new signature cards that will need to be signed by the officers. Paige will notify the officers when that is set up.
 - b. Board Development Committee:
 - i. Linda reported on the Board Training and shared materials that were provided by the trainer. All who attended agreed that it was an informative and worthwhile event.
 - c. Finance Committee:
 - i. March Financial Report: In addition to reports distributed with the agenda, Jon distributed a handout for January-March 2015 on the APL Financial Performance vs. Budget and compared to 2014 data.
 - ii. FY 2014 Audit Update. The Audit is on track and should be completed by May.

- d. Fundraising Events Committee: Mice deadline was changed to April 30 to allow for inclusion in Newsletter. If you have not ordered by April 30, you may not get one. Order blanks are available in ReReads. The Adult Spelling Bee will be held in September. Paige has a contact about bringing some wrestlers here as a fund raiser. That will be checked into. The next Hump Day Lunch is scheduled for Wednesday, April 15 from 11:00 a.m. to 1:00 p.m. The menu will be spaghetti, salad, desserts and drinks. The Board will sponsor a patio sale on May 2. Please bring any items you may have for the sale by Friday, May 1.
- e. Friends: The Fill-a-Bag sale has been rescheduled. Members of the Friends group will prepare desserts for the Hump Day Lunch. The Rare & Interesting sale will be the Trappings weekend. We are not sure where it will be right now. There will be a going-away event for Paige on Thursday, April 30, from 2 to 4.
- f. Library: We have been consumed by Volunteer week. The staff had a thank-you lunch for the volunteers. The Friends of the Library have selected Pat McCall as their Volunteer of the Year. Marilyn Terry and Cindy Sotello are the Library Staff Volunteers of the Year. Recipients will be honored at the May 4 Luncheon sponsored by the Pilot Club. Paige informed the Board that Bianca will be taking over to fill the gap left by the resignation of Rheannan Englehart..

VI. Old Business

- a. Donor Brick project: After discussion, it was agreed to table a decision on what to do with the bricks and to temporarily stay with the brick project as Tom started. We will be able to highlight the bricks for the Library Chamber Mixer that is planned for May 21 from 6-8 p.m. at the Library. Betty Fitzgerald is the coordinator from the Friends Group and Abby Garza is the coordinator for the board. We are to bring finger foods for the event.
- b. Policy Review: Board Members must attend meetings or have an approved absence. If a member has missed 3 meetings without approval, they are subject to dismissal.
Discussion followed on paying staff when the Library is closed due to inclement weather. Motion, Tom; second Jon, "If the Library is officially closed and the employee is scheduled to work, they will be paid for the hours scheduled. This will be considered administrative leave and the Employee Handbook will be adjusted to reflect this change." Motion passed.

VII. New Business

- a. It was agreed to ask Don Wetterauer to serve as the Interim Executive Director if there is not a person on board by the 30th of April. The Executive Committee will meet and prepare a job posting for the position and try to get in paper next week.
- b. Jon requested to talk about the Library and the groups who are meeting in the AEP Foundation Multipurpose Room. After discussion, it was determined that recent use has been within the Library's guidelines.

VIII. Next meeting will be May 14, 2013.

IX. Motion Jon, second, Filemon to adjourn.

Respectfully submitted,

Pat McCall, Secretary
APL Board of Directors