

**Alpine Public Library Board of Directors**  
**Thursday, January 9, 2014**  
**6:00 PM**  
**AEP Foundation Multipurpose Room**

*Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.*

*Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.*

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS AND ANNOUNCEMENTS: None
- III. CHANGES TO THE AGENDA:
  - New Business: Add Forum for County Judges
  - Approved by the board
- IV. APPROVAL OF MINUTES
  - Minutes of Dec 12, 2013 BOD Meeting approved.
  
  - Minutes of Dec 10 and Jan 7 Friend's meeting approved.
- V. REPORTS
  - A. BOARD DEVELOPMENT COMMITTEE-PAIGE
    - Board development committee is charged with insuring the longevity of the board of directors. This committee is charged with nominating new members. Jim Glendinning was elected as the chairman of the committee.
  
    - Committee Assignments
      - 1. Foundation Appeals (grant writing): Jim Glendinning and Margaret Matthews
      - 2. Donor Relationships (soliciting business/individual donations and planned giving): Ginger Turner and Filemon Zamora
      - 3. Fundraising Events: Perla Bermudez, Carol , and Linda Bryant
  - B. EXECUTIVE COMMITTEE-NONE
  - C. FINANCE COMMITTEE-PAIGE
    - i. DECEMBER DRAFT 2013 FINANCIAL REPORT
      - We had some large last minute contributions to the library before the end of the year along with an anonymous contribution of \$10 K (unrestricted).
  
      - Anne also sent out letters to individuals who had been donors in the past to urge the to contribute to the library and we did get some good responses from that as well.

We have already received \$3,000 in donations in the first nine days of January. We also received \$20,000 from Ann Wiseman for children's programs.

ii. DRAFT 2014 FINANCIAL PLAN

The board approved the 2014 Financial Plan.

iii. CITY AND COUNTY CONTRACTS

The State Library requires these contracts for our Library Accreditation. Paige will contact Megan with the City and Tom will contact Judge Killingsworth with the county to determine if they would like us to write a draft contract or if they would like to prepare it. The contract sums up what services the library will provide and what funding they will provide. A deadline was set for next month to get contracts addressed.

D. PHYSICAL PLANT-Tom

i. TAS/ADA CORRECTIONS

K2 Contractors was approved to pour concrete for the sidewalk to connect the library to the sidewalk on Ave E for \$4,250. Baeza Masonry also had a \$6,200 bid. Work will begin in the next few weeks. Tom will contact both K2 Contractors and Baeza Masonry with the board's decision.

A handrail will also be required. Several themes are being developed for an architectural design. The theme on the patio is recommended to be carried out on the handrail.

According to the City we have about \$12,000 remaining in HUD funding.

ii. SOLAR INSTALLATION BIDS

There are concerns that no long-term damage results from the mounting of the solar panels to the roof of the library. There is another concern that our insurance coverage not change the nature of the library's coverage regarding building coverage. Is there hail damage coverage for the panels?

When looking at the two installers, both are very similar and take into account rebates. One installer will use 25 panels and the other 32 panels, which will effect the amount of watts that can be produced. The install with more panels requires a \$2,000 loan from Bennett that would be paid back by rebates.

The Sun Club wants the solar panels installed during this first quarter. Regardless of who is chosen to do the install, Bennett will be providing the materials.

The additional details will continue to be worked out.

G. FRIENDS-LINDA

The fundraising committee will be meeting on Monday to discuss hosting a dinner.

H. GENERAL LIBRARY NEWS-PAIGE

Volunteer hours from July-December still need to be turned in.

Annual Report-The Annual Report that will be going to Printco tomorrow. 120 copies will be made and sent to significant donors. This is a First Annual Report that will be going out.

Margaret has proposed to include a discussion or demonstration of some library service so that board members can spread the word to the community. E-books are this month's topic. There are still some security issues that are being worked out. Individuals will download an app to their phones and then enter their name and library card number to check out books. Books are available for 2 weeks and then they are removed. Alpine went in on the deal with the Marfa and Fort Davis libraries so that patrons of all libraries will share all the books and provide a better selection. \$1,000 was contributed by each city, which comes out to something like 100 books per library.

VI. OLD BUSINESS:

ED compensation. Tommy has agreed to chair this committee. Margaret, Ginger, and Linda will be assisting.

VII.. NEW BUSINESS:

Forum for County Judges

Ken approached Paige and Margaret about inviting the individuals running for County Judge to have a forum involving a 5 minute opportunity to discuss how they feel and what they could do for the library with time for questions and answers at next months meeting. Only board members would be present for the forum and Ken and Anne would contact the individuals. Board members were asked to send questions for the forum to Paige and to limit it to three questions. A fact sheet regarding the Library and its needs are to be prepared for the individual's information.

VIII. SET NEXT MEETING

FEBRUARY 13, 2014 (plan for 1 ½ hours)

IX. ADJOURNMENT: 6:55