

Alpine Public Library Board of Directors
Meeting Agenda
Thursday, Sept. 11, 2014
6:00 PM
AEP Foundation Multipurpose Room

Mission: The Alpine Public Library connects our diverse and geographically remote communities with information resources to encourage literacy and promote lifelong learning.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

Members Present: Paige Delaney, Margaret Mathews, Chuck Newcomer, Perla Bermudez, John Roe, Ginger Turner, Lynda Bryant

Members Absent: Tom Mangrem, Julian Gonzales, Jim Glendinning, Filemon Zamora

- I. Call to Order: 6:00 pm
- II. Introduction of Guests and Announcements: None
- III. Changes to the agenda: None
- IV. Approval of Consent Agenda
 - a. Minutes of August 14, 2014, BOD meeting: APL BOD accepted minutes of August 14, 2014 as presented
- V. Reports
 - a. Finance Committee—Paige
 - i. August 2014 financial report
 - First meeting will be Sep 30 to begin working on the draft budget for 2015
 - Willard Hendershott Estate dropped off a check today for \$15,000. This is \$10,000 more than the last donation we received from them. All of this donation qualifies for the Abell-Hanger grant match.
 - Paige has spoken to the Abell-Hanger foundation and they will pay as soon as they receive a spreadsheet from Paige listing the donations. We don't have to wait for the end of January.
 - With both the \$15,000 and \$9,000 values from above this puts us about \$11,000 ahead for next month.
 - ii. FY2015 Payroll recommendation
 - Paige emailed APL staff payroll recommendations for FY2015
 - New employees are currently making \$9.10/hour. Three employees currently work 30 hours, two work 20 hours, and one works 16 hours. Mary Beth has been working for 8 years and makes under \$11.00/hour. Nicole has been here for 3 years and makes about \$9.25/hour. The starting wage has gone up in the past few years; starting pay use to be \$8.75/hour.
 - 12 month projection sheet:
 - Based on our current rate of contribution this year APL is running \$47,000 ahead of the budget. However, is this rate of contribution sustainable?

APL is also only receiving 10-30% of our total revenue from local government. Is there any possibility politically to increase what the city or county is contributing?

On a projection bases we are also running behind plan. Will we be able to make this up in some way? Art Walk is coming in the next months but where do we stand for future years.

If we don't raise more money than what we are doing now, where do we cut expenses?

What's available in Brewster County? How many \$9.00/hour, \$10.00/hour, \$15.00/hour jobs are available in this area? There may be money in Brewster County but how much is being contributed to APL? Can we rely on money being available?

The finance committee needs a number to incorporate into next years budget and see if it works. Range of increases need to be established for number of years employed. Structured raises.

Next board meeting was set to run two hours with more board members present to discuss.

b. Fundraising Events Committee

- i. Archive photo calendar: Margaret handed out forms for BOD members. 200 business have been broken down for BOD to contact. Need back by Oct board meeting. Need business name, the date it started, and a phone number to place on the calendar itself. \$15 to have your business listed in the calendar. How many calendars would the business like? Projecting \$2,500 for the listing of the businesses and \$5,000 if each business purchases at least one calendar. Going to try "in-house" publishing. \$150 if business wants their store front photo in the calendar; must be historic. Photos that will be used won't be available until about November.
- ii. Pampered Chef Raffle: Jovani, works at City Hall, won the raffle. \$1,020 was raised.
- iii. Friends: Art Walk chair for this year and through 2016 have been designated. The BOD will provide wine and beer for the wheel barrels. The BOD will assist in requesting donations. It is very important that the BOD show a united effort for art walk this year.
- iv. Coca-Cola products are being sold in Re-reads.
- v. Bandanas will be sold in Re-reads
- vi. Garage Sale raised a little over \$400.

c. Foundation Appeals Sub-committee: BOD voted to have Paige submit an application for general funding to the Beal Foundation

d. Strategic Plan committee: first meeting is set for the 24th.

e. Physical Plant-Paige/Tom

- i. Rainwater Harvesting plan: BOD voted to accept plan as presented by Highland Land and Water Conservation District
- ii. Landscaping – long term plan

f. Friends: Will be supporting the Family Leadership by providing lunches. Little mice Christmas ornaments will be sold at Mountain Christmas.

g. General library news:

- i. Only half of the funding is available to start the Family Leadership Institute, but the accompany has agreed to start the project.
- ii. Paige is working with Midland County Public library to bring the Chimpanzee maze to Alpine next summer.

VI. Old Business

VII. New Business

VIII. Set next meeting: **October 10, 2014 @ 5:30-7:30**

IX. Adjournment: 7:10 pm